



Joint Force Development Directorate (J7), The Joint Staff

# ***JLLWG 11-2***

## ***BOS #1***

# ***Deliberate Lesson Learned Process***

***27 Sep 11***

***LTC Pete Minalga***  
***Deputy Branch Chief, Joint Lessons Learned Policy***



# Overview

- Roles and Responsibilities
- BOS Rules of Engagement
- Background
- Objective and Deliverable



# ***BOS Roles and Responsibilities***

- **Roles and Responsibilities**

- **Facilitator**: LTC Pete Minalga (JS J7), Mr. Jeff Willard (JS J7)
  - Designated lead with the authority to conduct BOS, serve as the final decision-maker and ensure dialogue and activity keeps to the intent of the BOS
  - Guides group discussion and moves the group towards the goal of the BOS
  - Present the final BOS product to the WJLLWG and leadership as required
- **Gatekeeper**: **TBD**
  - Ensures BOS remains on track
  - Ensures deliberations are time-limited and restricted to constructive dialogue



# ***BOS Roles and Responsibilities (cont'd)***

- **Roles and Responsibilities**

- **Recorders:** Mr. Juan Adames (JS J7), Mr. Jeff Willard

- Captures salient points and input provided by Services, Combatant commands, and CSAs
- Documents decisions made
- Prepares final deliverable (outbrief)

- **Screen Manager:**

- Works with participants as changes to document are considered
- Executes changes to document as developed by BOS participants

- **Participants:**

- Provide constructive input
- Work collaboratively towards accomplishing the objective of the assigned BOS



# ***BOS Rules of Engagement***

- **No traveling between sessions.**
- **Focus on producing deliverable.**
- **No fire-starting.**
- **No sidebars.**





# Purpose of the JLLP

- **Why**

- Advance operational effectiveness through improvements in joint DOTMLPF-P

- **How**

- Enabling the joint force to *efficiently* achieve *effectiveness* through
  - Integration: improving collaboration and promoting information sharing
  - Responsiveness: decreasing cycle time from discovery to monitor
  - Awareness: knowledge management – for managers AND users

- **Endstate**

- Make the joint lessons learned process more relevant through alignment of policy, system, and business rules



# ***BOS#1 Deliberate Lessons Learned Process***

- **Event Horizon:** The next six months
- **Objective:** Given the new policy in staffing, and new capabilities within the October release of JLLIS, what business rules do we need in order to make the JLLP transparent, collaborative and responsive.
- **Action:**
  - Review the Issue Resolution Module (IRM)
  - Discuss the alignment of the deliberate timeline against current practice...
- **Desired Outcome/Deliverables:**
  - Identify those best practices which should guide our business rules...



# Issue Resolution Features

The JLLIS Issue Resolution workflow provides a standard JLLP process to facilitate discovery, validation, resolution, and evaluation of lessons from joint operations and exercises.

**Phase 1: Discovery.** Provides users the ability to *capture issues directly, elevate an observation to an issue, or link multiple observations to a master issue.*

**Phase 2: Validation.** Provides the ability to *electronically send issues to Subject Matter Experts (SMEs) for analysis, validation, and identification of recommended courses of action.* The output includes Best Practices or approved Lessons, with an identified course of action, processed to the organization or joint learning/issue resolution process.

**Phase 3: Integration.** Provides the ability to *track the integration of lessons through the learning or Joint/Organization issue resolution processes.*

**Phase 4: Evaluation.** Provides the ability to *track the lessons and solutions through the evaluation and monitoring phase.* Final product is lessons learned or the system allows the user to return the status of the lesson to the functional resolution process for further work.





# Issue Resolution Module

Quick Navigation:  LABEL - ARMY

Welcome, Jane Ward [Information Center](#) [Edit Profile](#) [Log Out](#)



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09/22 14:01

Eastern  
09/22 17:01

Zulu  
09/22 23:01

Stuttgart  
09/22 23:01

Baghdad  
09/23 00:01

Afghanistan  
09/23 01:31

Manila  
09/23 05:01

Tokyo/Seoul  
09/23 06:01

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LABEL - ARMY POC

MR. DAVID DEMMING

COMM: 540-645-8735

DSN:

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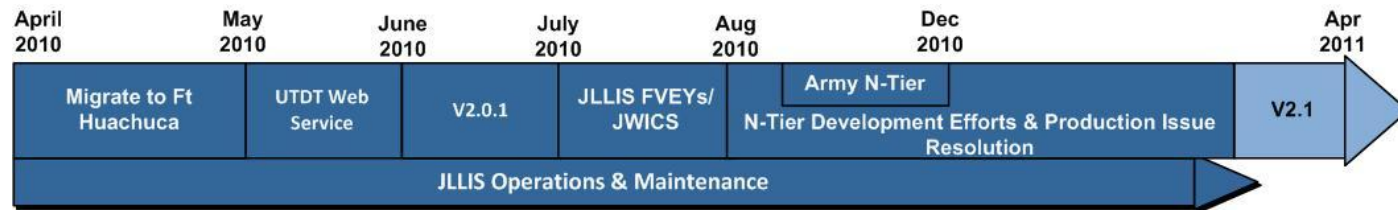
ALT POC INFO

Actions	Type	Pri	Title	OPR	Updated	Status	Due Date
	BP	1	(U) <a href="#">Jane Is An Issue Coordinator</a>	LABEL - ARMY	<a href="#">19 Sep 2011</a>	<a href="#">Analysis</a> 14 Sep 2011	<a href="#">10 Mar 2011</a>
	I	2	(U) <a href="#">Title B</a>	LABEL - 101st Airborne Division!	<a href="#">19 Mar 2011</a>	<a href="#">Active</a>	<a href="#">09 Apr 2011</a>
	L	3	(U) <a href="#">Title C</a>	LABEL - Some Description	<a href="#">18 Apr 2011</a>	<a href="#">Analysis</a>	<a href="#">09 May 2011</a>
	BP	5	(U) <a href="#">Title E</a>	LABEL - NAVY	<a href="#">17 Jun 2011</a>	<a href="#">Evaluation</a>	08 Jul 2011
	I	6	(U) <a href="#">Title F</a>	LABEL - 2ndFleet	<a href="#">17 Jul 2011</a>	<a href="#">Integration</a>	07 Aug 2011
	I	2	(U) <a href="#">Contrary to popular belief, Lorem Ipsum is not simply random text. It has roots in a piece of classical Latin literature from 45 BC, making it over 2000 years old. Richard McClintock</a>	LABEL - ARMY	<a href="#">20 Sep 2011</a>	<a href="#">Active</a> 20 Sep 2011	05 Sep 2011
	L	7	(U) <a href="#">Title G</a>	LABEL - 3rdFleet	<a href="#">16 Aug 2011</a>	<a href="#">Lesson Learned</a>	06 Sep 2011
	I	99999	(U) <a href="#">QA SUPER ADMIN - IRM ISSUE TEST # 1 (9/15/2011)</a>	LABEL - Brown	<a href="#">15 Sep 2011</a>	<a href="#">Active</a> 15 Sep 2011	15 Sep 2011
	LL	8	(U) <a href="#">Title H</a>	LABEL - 6thFleet	<a href="#">15 Sep 2011</a>	<a href="#">Monitor</a>	06 Oct 2011
	BP	9	(U) <a href="#">Title I</a>	LABEL - JSCC	<a href="#">15 Oct 2011</a>	<a href="#">Complete</a>	05 Nov 2011
	I	10	(U) <a href="#">Title J</a>	LABEL - AFRICOM	<a href="#">14 Nov 2011</a>	<a href="#">SME Review Complete</a>	05 Dec 2011
	I	1	(U) <a href="#">Jane's Test</a>	LABEL - ARMY	<a href="#">18 Sep 2011</a>	<a href="#">Analysis</a> 18 Sep 2011	30 Dec 2011
	L	4	(U) <a href="#">Jane &amp; Cutter Are Joe Users &amp; Todd Is An Issue Coordinator</a>	LABEL - BlueBlack	<a href="#">15 Sep 2011</a>	<a href="#">Validated</a>	04 Jan 2012
	LL	12	(U) <a href="#">Todd Is An Issue Coordinator &amp; Cutter Is A SME</a>	LABEL - CENTCOM	<a href="#">21 Sep 2011</a>	<a href="#">Analysis</a> 14 Sep 2011	03 Feb 2012



# FY 10 -11 Development Timeline

**FY10**



Development efforts focused on migration efforts, username, centralized log-in, Joint CoP, FVEYs/JWICS deployments and N-Tier development

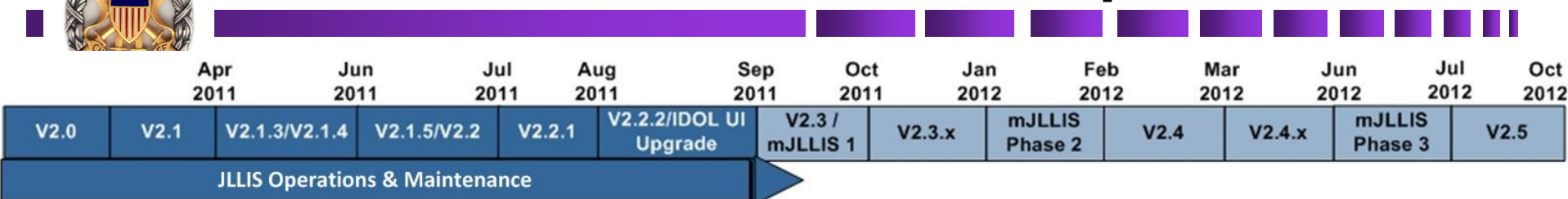
**FY11**



Development efforts focused on N-Tier development and deployment, mobile JLLIS, and issue resolution workflow development



# FY12 Development Timeline



- Oct 2011 (v2.3):
  - Deploy Issue Resolution Module
  - Finalize v2.3.x (Jan '12) scope
  - mJLLIS (Phase 1)
- Nov 2011:
  - Start single application base conversion (Architecture)
  - Integrate with SharePoint (Architecture)
  - Determine alternate JLLIS site (COOP)
  - Finalize v2.4 (Mar '12) scope
- Jan 2012 (v2.3.x):
  - Issue Resolution Module Enhancements
  - Integrate with SharePoint (Web Parts)
  - Expand Report Generation
  - mJLLIS enhancements
- Feb 2012:
  - mJLLIS (Phase 2)
  - Finalize Jun '12 Scope
- Mar 2012 (V2.4):
  - JLLIS Lite
  - Password Rework
  - Extend Security Classification Module
  - User Subscription Management
  - Production Issue Release
- May 2012:
  - NIPR to SIPR Manual Data Upload (Cross-domain)
  - Finalize Oct '12 Scope
- Jun 2012 (v2.4.x):
  - CoP Rework
  - Contingency Collection Mgt Module
  - Deploy single application base (Architecture)
  - Strategic and other stakeholder priorities
- Jul 2012:
  - mJLLIS (Phase 3)
- Oct 2012:
  - AAR Rework
  - Role-based Partitioning
  - Strategic and other stakeholder priorities
  - Begin Database Migration effort (Architecture)



- **Change highlights:**
  - **Exercise lessons deliberate validation timeline (entered in JLLIS NLT ENDEX+45)**
  - **Addition of the Joint Lesson Memorandum (JLM)**
  - **Quarterly LL GOSC via VTC**



- **Other possible topics:**
  - **Joint Community of Practice (CoP)**
  - **Foreign Disclosure**
  - **Validation of observations/lessons**
  - **JS request for input (“quick look”/”first impressions”)**



*Questions?*

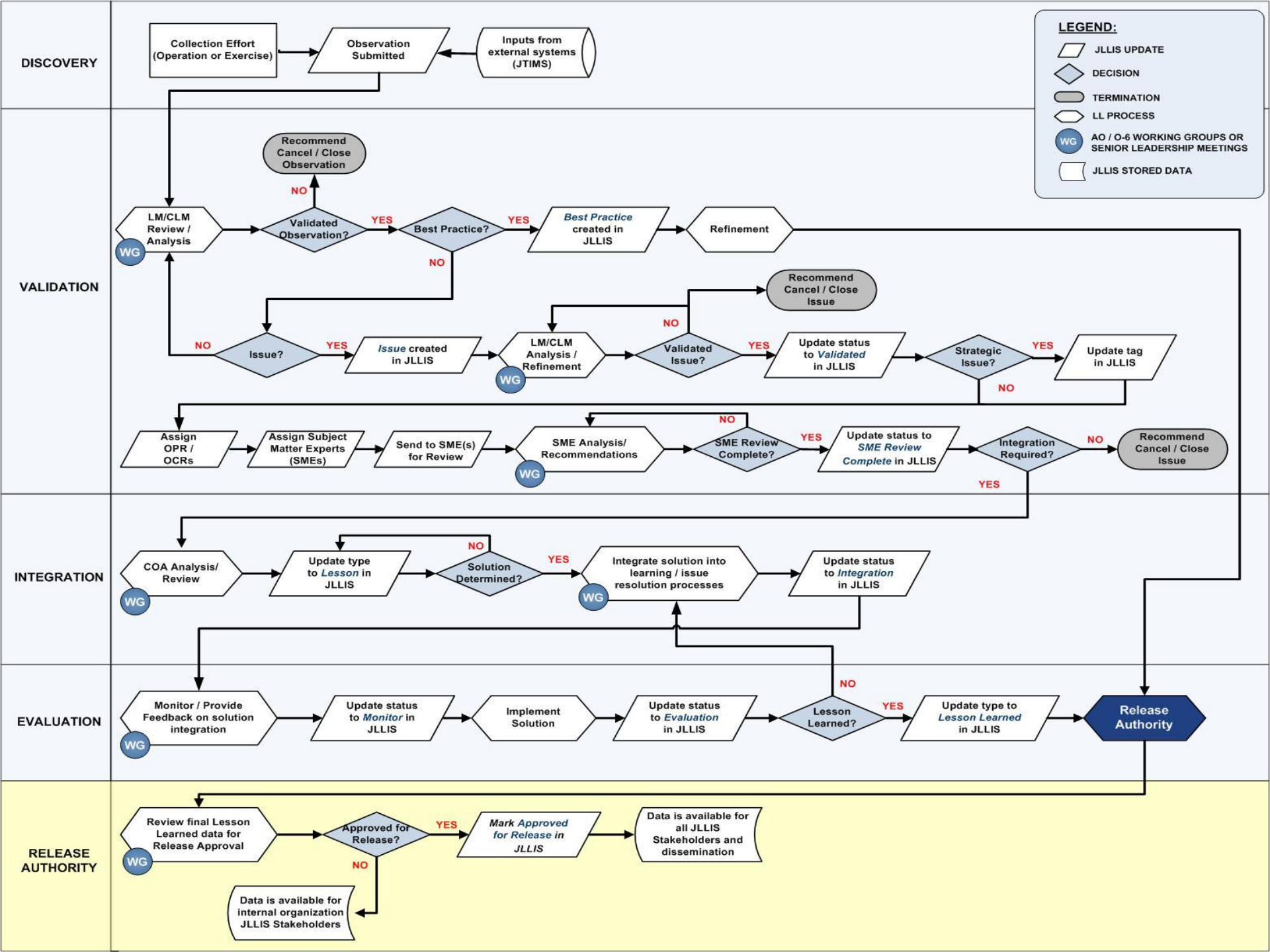
# 27 September Agenda

Time	Topic/Subject		Briefer
0800-0810	Welcome		LtCol Pappas J7 JLLPB
0810-0820	Day One Wrap-Up		J7 JLLPB
0820-0830	Break and Travel to Breakout Session (BOS) Locations		-
0830-1200	BOS Convene		-
	BOS 1: Salon	Deliberate Lessons Learned Plan	LTC Minalga
	BOS 2: Salon	JLLIS Utilization Review	J7 JLLPB
1200-1330	Lunch		-

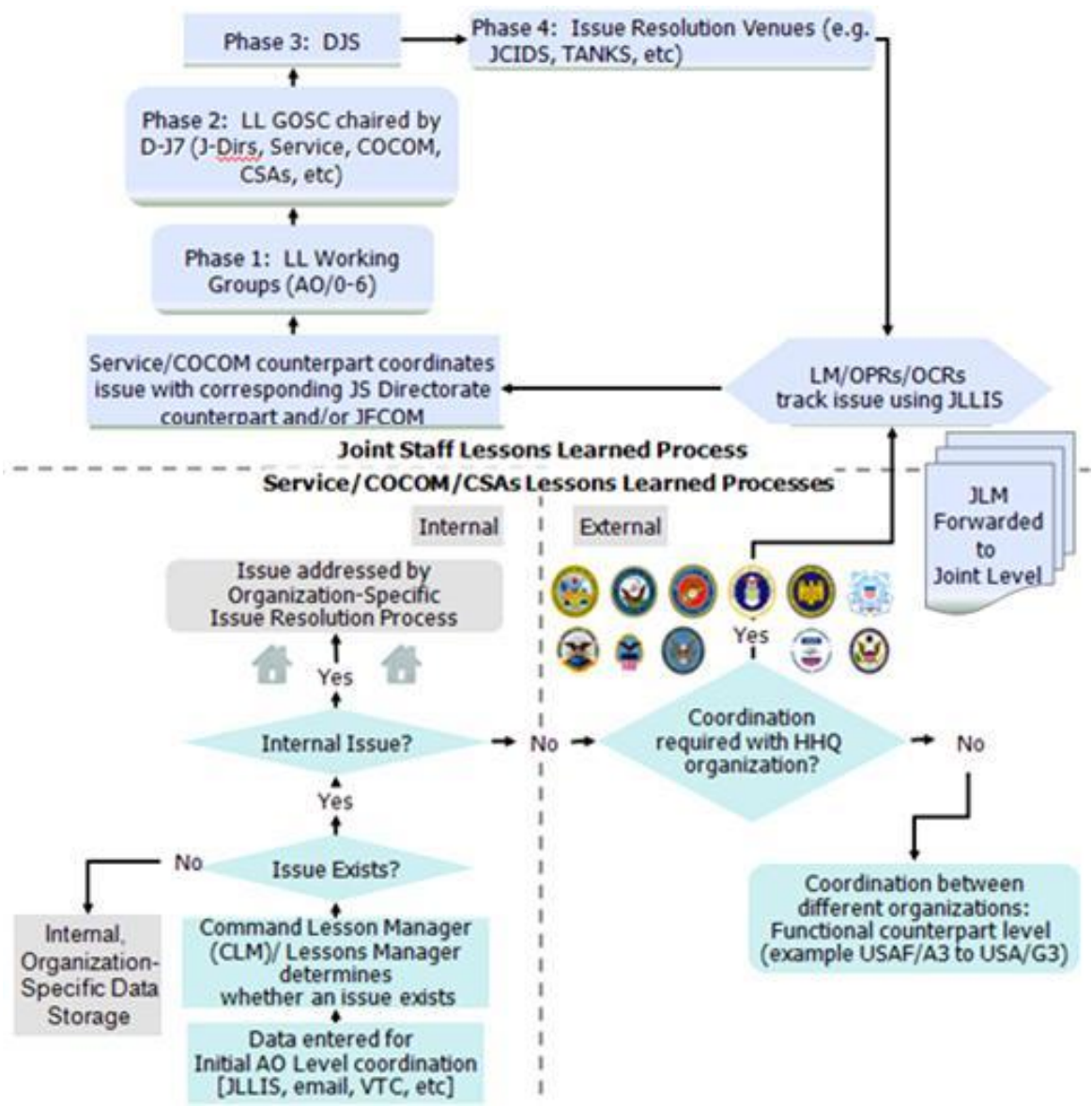
# 27 September Agenda (cont'd)

Time	Topic/Subject		Briefer
1330-1500	Breakout Session Wrap-Up/Outbrief Prep		-
	BOS 1: Salon F	Deliberate Lessons Learned Plan	LTC Minalga
	BOS 2: Salon G	JLLIS Utilization Review	J7 JLLPB
1500-1515	Break		-
1515	WJLLWG Reconvenes Colorado Salon F/G		-
1515-1645	BOS Outbriefs to the WJLLWG		BOS Facilitators
1645-1700	Closing Comments		J7 JLLPB
1330-1500	Breakout Session Wrap-Up/Outbrief Prep		-





# Strategic Lessons Learned Process



# Joint Lessons Learned Process

